

# ROYCEMORE SCHOOL

## AUCTION ADVERTISING / DONOR FORM

For Office Use

Catalog # \_\_\_\_\_

### AD CONTRACT FOR AUCTION CATALOG

Inside Front Cover	\$1500	7 1/2" x 10"	<input type="checkbox"/> Camera-Ready Art Enclosed <i>(Ad copy, photo or business card may be used. Please see reverse for detailed information on sizes and specifications before submitting your camera-ready art.)</i>
Inside Back Cover	\$1500	7 1/2" x 10"	
Outside Back Cover	\$1500	7 1/2" x 10"	
Full Page	\$ 500	7 1/2" x 10"	<input type="checkbox"/> Please Design Ad <i>(Ad sizes are changed from previous years. Please see reverse for detailed information on ad sizes.)</i>
Half Page	\$ 250	7 1/2" x 4 7/8"	
Quarter Page	\$ 125	3 5/8" x 4 7/8"	
Business Card	\$ 75	3 5/8" x 2 5/16"	<input type="checkbox"/> Repeat Ad From Last Year <i>(Please refer to the back for ad size information.)</i>

AD PAYMENT IS ENCLOSED \$ \_\_\_\_\_

### DONATION FORM

ITEM \_\_\_\_\_ Value of Donation \$ \_\_\_\_\_

Complete Description (include any/all restrictions that apply) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- My donation accompanies this form.  Please create a certificate for my donation.
- Please call to arrange to pick-up donation.  I will deliver donation by April 1st.
- I would like to make a cash donation in the amount of \$ \_\_\_\_\_ .

### ADVERTISER / DONOR INFORMATION

(as it will appear in the catalog)

Company \_\_\_\_\_ Your Name \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Business Telephone \_\_\_\_\_ Email \_\_\_\_\_

Please return donor form to

**ROYCEMORE SCHOOL**

640 Lincoln Street, Evanston, IL 60201 • 847.866.6055 • Fax 847.866.6545

For additional auction information please go to: [www.roycemoreschool.org/auction.html](http://www.roycemoreschool.org/auction.html)

**Inside Front Cover**  
**Inside Back Cover**  
**Outside Back Cover**  
**Full Page**  
**7 1/2" x 10"**  
**(solid black line)**

**Business Card Ad**  
**3 5/8" x 2 5/16"**

**Quarter Page**  
**3 5/8" x 4 7/8"**

**Half Page**  
**7 1/2" x 4 7/8"**